

TOWN OF LONGMEADOW
BLOCK PARTY APPLICATION
(submit to Office of the Select Board)



Today's Date: _____

Applicant Name: _____ Phone: _____

Address: _____

Block Party Information

Street(s): _____

Area to be Blocked (draw map if needed): _____

Date of Party: _____ Rain Date: _____

Approximate # of Persons: _____ Time (To/From 6 hr max): _____

Entertainment: ____ Yes ____ No Type of Entertainment: _____

If this request is granted, I/we hereby agree to abide by all rules, regulations and laws of the Commonwealth of Massachusetts and the Town of Longmeadow, with particular regard to the consumption of alcohol. All persons residing within the area to be blocked off, and any parties directly affected by the blocked off area, have been informed of the proposed time/date and have no opposition.

Signature of Applicant

Police Department Official Use Only

_____ Approval Recommended _____ Approval Not Recommended

Conditions/Comments: _____

Date: _____

Signature of Police Chief

Select Board Official Use Only

Date: _____ _____ Approved _____ Denied* _____ Approved w/Restrictions*

* _____

Majority of the Select Board

Block Party Rules and Regulations

Definition:

A block party is defined as a party that is open to all residents of the given streets that are to be closed, and other invitees.

Time and Duration:

No block party can begin before 9:00 a.m. and must conclude by 10:00 p.m. The total duration may not exceed 6 hours.

Street Closure:

Street closures must be approved by the Police Chief and the Select Board. The Police Chief may require a private-duty police detail if it is determined to be necessary to public safety. Street closure can only be authorized by a permit from the Select Board (per Longmeadow Bylaw 4-203).

Application:

An application form **MUST** be submitted to the Select Board office. The Select Board has up to 30 days to approve the application. The application **MUST** include certification by the applicant that all residents of the block or streets to be closed have been notified and have no objection to the closure (The Select Board may, at its discretion, require a list of residents in the affected area along with signatures stating the same).

Applicant/participants agree to comply with all laws and regulations of the Commonwealth and the Town of Longmeadow.

Adopted by the Select Board April 27, 2009

Revised by the Select Board August 17, 2009

Please note the following:

1. Tables, chairs and grills should be placed on one side of the street only to allow emergency vehicle access.
2. You may obtain wooden barricades at the DPW Town Yard, 31 Pondsides Road (8:00 a.m. – 3:30 p.m.) the Friday before, and return them the Monday after your party; you are responsible for their placement and removal. You **MUST** first go into the DPW office to sign out the barricades before they will be issued by the DPW staff.
3. Any damages or losses that may occur due to the gathering will be borne by the abutters of the neighborhood.
4. Residents are also cautioned to abide by all rules and regulations, especially with regard to the consumption of alcohol and noise levels.