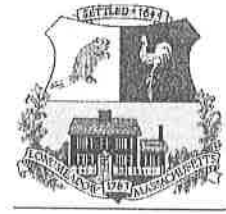


Town of Longmeadow
Massachusetts
Community Preservation Committee



Telephone 413-565-4110
Fax 413-565-4112

20 Williams Street
Longmeadow, MA 01106

www.longmeadow.org

Application for
Community Preservation Act Funding

Instructions

1. Review attached Community Preservation Act (CPA) funding eligibility, selection criteria (Appendix), and application.
2. Prepare and submit 10 typed and double-sided copies of the application form and project description to the CPC, c/o the Town Clerk's Office, Town Hall, 20 Williams St., Longmeadow, MA 01106.
3. The Community Preservation Committee (CPC) will accept project proposals **through November 29, 2018** for possible consideration at the following Annual Town Meeting.
4. The CPC will review all applications and schedule a meeting with each applicant to discuss its proposal.
 - a. The CPC may ask for more information before deciding to recommend the proposal for funding.
 - b. The CPC may request that you present your proposal at a public hearing.
5. If the project is selected for a funding recommendation, the CPC will submit it to Town Meeting.
6. Town Meeting has the sole authority to fund projects.

** Please note that the Committee reserves the right to modify these procedures and timeframe. Emergency applications will be accepted at the discretion of the CPC. The committee reserves the right to reject applications that are incomplete or late.*

Application Form

For CPC Use: Project # _____
Received on: ___/___/___ Received by: _____
Reviewed on: ___/___/___ Determination: _____

Applicant Information

Project Title: <i>Home Modification Fund</i>	
CPA Funding Request: \$ <i>125,000</i>	Total Cost of Proposed Project: \$ <i>125,000</i>
Applicant Name: <i>Longmeadow COA</i>	Contact Name: <i>Jim Leyden</i>
Mailing Address: <i>231 Maple Road</i>	Community Preservation Act Category <input checked="" type="checkbox"/> Community Housing <input type="checkbox"/> Historic Preservation <input type="checkbox"/> Open Space <input type="checkbox"/> Recreation <i>Please check all that apply:</i>
City, State, Zip Code: <i>Longmeadow MA 01106</i>	
Phone/Fax: <i>413-565-4150 413-565-4152</i>	
Email &/or Website: <i>jleyden@longmeadow.org</i> <i>www.longmeadow.org</i>	

Please attach a project description and budget, as indicated on page 2.

Longmeadow Adult Center – Home Modification Fund Proposal

Longmeadow Community Housing Proposal: Residential Home Modification Fund

GOALS:

The proposed project goals are:

- 1.) To continue to provide financial support for home modification projects for Longmeadow residents of limited means to promote aging in place.
- 2.) To increase independence, safety and quality of life for Longmeadow residents.

Home improvements, modifications, and repairs can help adults maintain their independence and prevent accidents. Work can range from simple changes, like replacing doorknobs with pull handles, to major structural projects such as installing a wheelchair ramp or replacing a roof. Changes can improve the accessibility, adaptability, and/or universal design of a home. Improving accessibility involves things like widening doorways and lowering countertop and light switch heights for someone who uses a wheelchair. Changes that do not require home redesign, such as installing grab bars in bathrooms, are adaptability features, which help promote aging in place.

The proposed project will continue to benefit the Town of Longmeadow and address the following CPC funding criteria: “The creation, preservation and support of community housing”.

The proposal also addresses the following CPC funding criteria:

- *Meet local housing needs for eligible low and moderate income individuals and families
- *Promote a socioeconomic environment that encourages a diversity of income and age
- *Ensures long term affordability

COMMUNITY NEED:

The Longmeadow Adult Center provides social services for many low to middle income older residents in the community including SNAP, Farmers Market Vouchers, Fuel Assistance and also operates a Food Pantry weekly. These are income based programs benefiting low to moderate income households. Many of these people are living in homes that are in need of repair or modification in order to allow them to remain safely in their homes. They may live in a home

June 2019 – June 2021 (2year program)

Accept and evaluate project applications monthly with the assistance of a 3 person panel review committee to consist of: Council on Aging Director, Council on Aging Outreach Coordinator and Town Building Inspector.

BUDGET & NARRATIVE:

The proposal request is for \$125,000. 100% of the funding will go to support home modification projects in Longmeadow. The maximum award for a homeowner will be \$9,999.00. For projects over \$1,000.00, the fund will require a 10% match from those that fall into the Low Income Bracket, a 5% match for those that fall into the Very Low Income Bracket and a 0% match from those that fall into the Extremely Low Income Bracket. Income Brackets are determined by HUD annually and are attached to this proposal.

Home Modification Fund: \$125,000

*All local, state and federal resources for funding will be explored to help individual projects prior to approval of CPC funding. Examples of additional resources include US Department of Energy Low Income Home Energy Assistance Program (LIHEAP), Weatherization Assistance Program (WAP) and HUD Modification Loan Program.

Longmeadow Adult Center

231 Maple Road, Longmeadow, MA 01106

Tel. (413) 565-4150 Fax (413) 565-4012

Longmeadow Home Modification Fund

The creation, preservation and support of community housing with funding provided by the Community Preservation Act.

The goal of the Longmeadow Home Modification Fund is to provide financial support for home modification projects for Longmeadow Residents of limited means. More specifically, the project will assist residents with necessary home modifications and adaptations so they may remain in the community as long as is safely possible.

Longmeadow Home Modification Eligibility Criteria:

Resident must complete an initial request application to be considered. Applications are available at the Longmeadow Adult Center and at the Longmeadow Assessor's office.

- Fund may provide up to a maximum of \$9,999 per household per 2 year grant cycle. Approved home modification projects are for residents who meet the program eligibility criteria. Funds will be considered taxable income.
- For Projects over \$1,000.00, the fund requires a 10% match from those that fall into the Low Income Bracket, a 5% match for those that fall into the Very Low Income Bracket and a 0% match from those that fall into the Extremely Low Income Bracket. Income Brackets are determined by HUD annually.
- Income Eligibility: The fund allows for Longmeadow to support housing modifications for persons or families earning up to 80% or less of the local area median income. Applicable area median income is established annually by the United States Department of Housing and Urban Development (HUD). HUD income limits are available from its website: <http://www.huduser.gov>. 80% of the Local Median Income Limits for 2018: 1 person household: \$50,350; 2 person household: \$57,500; 3 person household: \$64,7000; 4 person household: \$71,900.
- Projects are only for Owner Occupied Properties (No Renters).

For Further information, please contact Jim Leyden, Executive Director, Longmeadow Adult Center at 413-565-4150, 8am-3pm M-F or via email at jleyden@longmeadow.org

Longmeadow Home Modification Fund 2019

*The creation, preservation and support of community housing with funding provided by the
Community Preservation Act.*

PROPERTY OWNER APPLICATION

1. Home Owner Information

- A. Name of Owner(s): _____
Mailing Address: _____
Home Telephone: _____ Cell: _____
- B. How did you hear about the program? _____
- C. Total Number of Persons in Household: _____
Number of Children 18 and Under: _____

2. Property Information

- A. Address of Property proposed for Modification:

Is this your primary residence? _____ Year Home Built: _____

- B. Are there currently any liens or attachments recorded against your property? Y N
(If yes, explain).

3. Income Verification:

Please submit the following information with your application:

- A. Income verification for "all adult household members". IRS tax return must be provided.

4. Additional Documentation

- A. Certification of Title
- B. Tax Collectors Certification (if outstanding assessments are due to the town, payment of all or partial of outstanding balance may be required as a condition of receiving assistance.
- C. Evidence of homeowner's insurance adequate to cover all received loans/mortgages on the property. (Copy of policy or certificate from insurance company)
- D. Assessor's Statement of Property Valuation.
- E. W9 form

Signature

Date

Signature

Date

Please return completed applications to the Longmeadow Adult Center, 231 Maple Road, Longmeadow, MA. 01106.



FY 2018 INCOME LIMITS DOCUMENTATION SYSTEM

HUD.gov [HUD User Home](#) [Data Sets](#) [Fair Market Rents](#) [Section 8 Income Limits](#) [MTSP Income Limits](#) [HUD LIHTC Database](#)

FY 2018 Income Limits Summary

Selecting any of the buttons labeled "Explanation" will display detailed calculation steps for each of the various parameters.

Statewide Income Limits For Massachusetts

FY 2018 Very Low-Income (50%) Limit (VLIL)								
Median Family Income	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
95,500	33,450	38,200	43,000	47,750	51,550	55,400	59,200	63,050

FY 2018 Extremely Low-Income Limit (ELIL)							
1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
20,050	22,900	25,800	28,650	30,950	33,250	35,550	37,800

FY 2018 Low-Income (80%) Limit (LIL)							
1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
50,350	57,500	64,700	71,900	77,650	83,400	89,150	94,900

Select any FY2018 HUD Metropolitan FMR Area's Income Limits:

Abilene, TX MSA

Or press below to start over and select a different state:

Prepared by the [Economic and Market Analysis Division](#), HUD.