

Town of Longmeadow
Massachusetts
Community Preservation Committee



Telephone 413-565-4110
Fax 413-565-4112

20 Williams Street
Longmeadow, MA 01106

www.longmeadow.org

Application for
Community Preservation Act Funding

Instructions

1. Review attached Community Preservation Act (CPA) funding eligibility, selection criteria (Appendix), and application.
2. Prepare and submit 10 typed and double-sided copies of the application form and project description to the CPC, c/o the Town Clerk's Office, Town Hall, 20 Williams St., Longmeadow, MA 01106.
3. The Community Preservation Committee (CPC) will accept project proposals **through November 29, 2018** for possible consideration at the following Annual Town Meeting.
4. The CPC will review all applications and schedule a meeting with each applicant to discuss its proposal.
 - a. The CPC may ask for more information before deciding to recommend the proposal for funding.
 - b. The CPC may request that you present your proposal at a public hearing.
5. If the project is selected for a funding recommendation, the CPC will submit it to Town Meeting.
6. Town Meeting has the sole authority to fund projects.

** Please note that the Committee reserves the right to modify these procedures and timeframe. Emergency applications will be accepted at the discretion of the CPC. The committee reserves the right to reject applications that are incomplete or late.*

Application Form

For CPC Use: Project # _____
Received on: ___/___/___ Received by: _____
Reviewed on: ___/___/___ Determination: _____

Applicant Information

Project Title: Longmeadow Montessori Internationale Roof Project		
CPA Funding Request: \$40,000	Total Cost of Proposed Project: \$40,000	
Applicant Name: First Church of Christ in Longmeadow	Contact Name: Stephen Kennedy	
Mailing Address: 763 LONGMEADOW STREET	Community Preservation Act Category <i>Please check all that apply:</i>	<input type="checkbox"/> Community Housing
City, State, Zip Code: LONGMEADOW MA 01106		<input checked="" type="checkbox"/> Historic Preservation
Phone/Fax® (413)567-6287		<input type="checkbox"/> Open Space
Email &/or Website: stephenkennedy41@gmail.com		<input type="checkbox"/> Recreation

Please attach a project description and budget, as indicated on page 2.

Project Description

Proposals must answer the following questions. Include supporting materials as necessary.

1. **Goals:** What are the goals of the proposed project?
2. **Community Need:** Why is this project important? How does it meet the objectives outlined in existing town plans?
3. **Community Support:** Describe the community support for this project. Include letters of support, if any.
4. **Action Plan & Timeline:** What is the schedule for project implementation, including start and completion dates?
5. **Maintenance:** If ongoing maintenance is required for your project, how will it be funded?
6. **Preservation:** CPA projects may require deed restrictions. For more information, please see the Community Preservation Coalition website at <http://www.communitypreservation.org/index.cfm>. If applicable, attach a copy of the proposed deed restriction language.

Additional Information

Provide the following additional information, as applicable:

- A. Documentation that you have (or will have) control over the site, such as Purchase and Sale Agreement, option or deed.
- B. Evidence that the project does not violate any zoning ordinance or any other laws or regulations.
- C. Evidence that the proposed site is free of hazardous materials or that there is a plan for remediation.
- D. Evidence that appropriate professional standards will be followed if construction, restoration or rehabilitation is proposed.

Budget

1. **Budget:** What is the total budget for the project? All expenditures must be clearly identified.
2. **Other funding:** Specify what additional funding sources (public/private/in-kind) and amounts are available, committed, or under consideration. Include commitment letters, if available, and describe any other attempts to secure funding for this project.
3. **Mandated 'Construction' expenses:** If your proposed project involves construction, installation, demolition, maintenance or repair to a building or public work (horizontal construction), the payment of Prevailing Wage to the construction workers is mandated and will be enforced. Contact the Purchasing Department (413-565-4185) to obtain the prevailing wage rate sheet for use in obtaining realistic contractor quotes. This will help to ensure that your budget request is appropriate to what the actual expense will be.

Please send Application Form and Project Description Proposal, by the last Thursday in November, to:

Longmeadow Community Preservation Committee
c/o Town Clerk's Office
Longmeadow Town Hall
20 Williams Street
Longmeadow, MA 01106

Thank you for your proposal!

FY 2019 CPA Application L M I Roof and Facia Repair

1. **Goals:** The goal of this project is to replace the roof and facia as well as the ornamental portions at the Longmeadow Montessori Internationale School
2. **Community Need:** The roof and facias are failing. They must be replaced to prevent further damage to the wall cavaties of the building. The roof is in excess of twenty years old and the facia and ornamental portions are wooden. This project is necessary as the building houses Longmeadow Montessori Internationale school, well respected and used my many members of the Longmeadow community.
3. **Community Support:** See attached.
4. **Action Plan & Timeline:** Plans and specifications can be finalized and bid during the summer of 2019. Construction will take place in the summer of 2019.
5. **Maintenance:** Once the major components are repaired/replaced, the maintenance will be routine preservation, as recommended by Historic Preservationists, i.e.; painting of the wood areas every seven years
6. **Preservation:** The building was moved to its present location in 1857 and served as First Church's Parish House for many years. The current tenant is Longmeadow Montessori Internationale (LMI), who have been good and faithful tenants for many years. The building is mid 19th century architecturally. Funding for this project will preserve the building envelope of the school.
7. **Budget:** The budget for this project is \$40,000.00. Attached are two estimates.

Edward H Burt
332 Emerson Road
Longmeadow MA 01106



November 15, 2018

To whom it may concern,

As a resident of Longmeadow and a former member of the Historic District Commission, I have a great interest in the preservation project that First Church wants to undertake of the house at 777 Longmeadow street. This building originally was built 1846 as the parsonage for Reverent John Wheeler Harding on the location of the present Community house, later moved to its present location. It now houses the very popular Longmeadow Montessori School. It is a land mark building on the Green.

This building is in need of a new roof, and fascia repair. First Church is diligent in maintaining the integrity of the building and has obtained a reasonable estimate for this work.

I would like to encourage the CPC committee to grant First Church the funds for this repair.

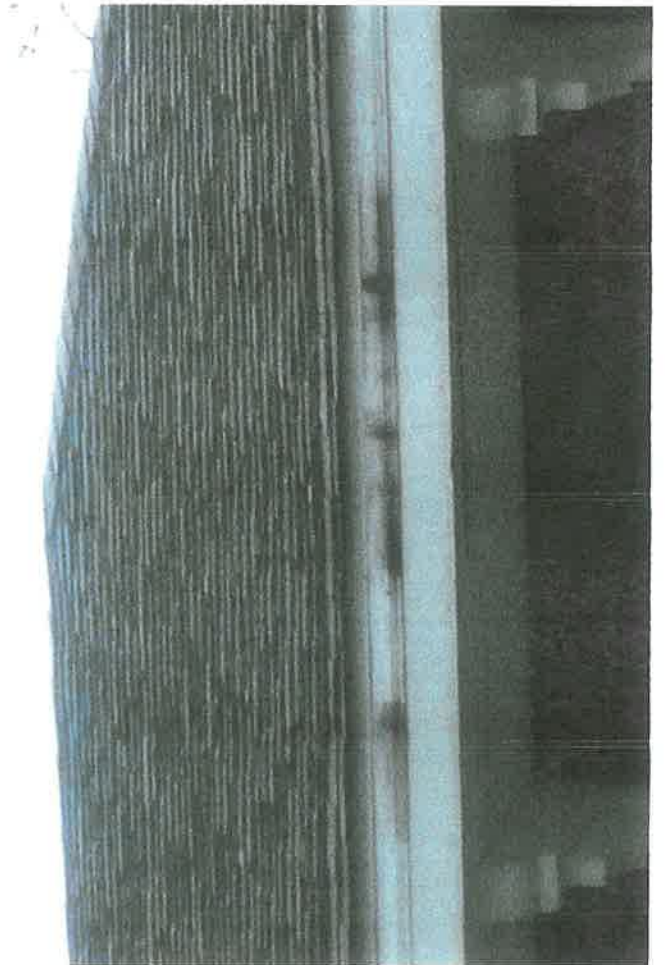
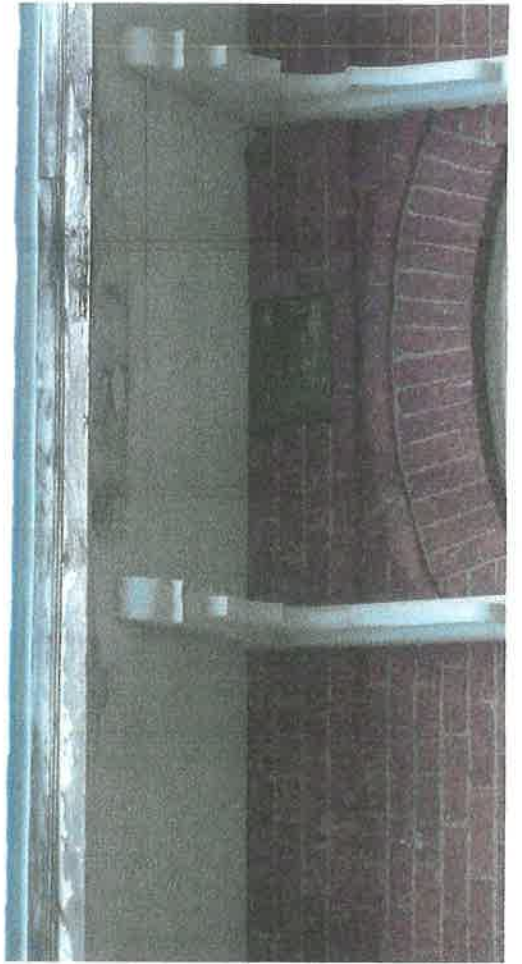
Sincerely

Edward Burt

Degree: Historic Preservation

Roger Williams University





CONTRACT

Internal office use:

Permit Date _____ Check # _____ Amount \$ _____
 Pictures
 PO# _____ Inv# _____
CONTRACT NUMBER: _____
 By the Massachusetts Law you
 Have 72 hours to cancel your
 Contract by Registered Letter



217 Grattan Street
 Chicopee, MA 01020
 (413) 592-1498 Office
 (413) 594-6008 Fax

WWW.Beaulieuhomeimprovement.com Website
 Certificate of Registration #100073

PROPOSAL SUBMITTED TO Marieke Burt	PHONE (413) 636-6072	DATE November 16, 2018
STREET 777 Longmeadow Street	CUSTOMER EMAIL mariekeburt@gmail.com	
CITY, STATE, AND ZIP CODE Longmeadow, MA 01106	JOB LOCATION 777 Longmeadow Street, Longmeadow	

We hereby submit specifications and estimates for:

Estimate Date: November 9, 2018

Roof

- Strip all layers of roofing on the building and dispose of all debris
- Furnish and install synthetic underlayment
- Furnish and install 6' ice and water barrier at all eaves, valleys and all roof penetrations
- Install new aluminum drip and rake edge
- Furnish and install lead flashing at the base of multiple chimneys
- Install new step flashing and wall flashing where needed (*note: generally existing flashing to remain*)

Soffit and fascia

- Repair or replace any rotted wood on the fascia trim or soffit
- Scrape, spot prime and caulk as needed on all soffit, fascia trim and brackets as needed
- Paint all fascia trim, soffits and brackets with one (1) coat of white

Pinnacle - Furnish and install new Atlas Pinnacle roofing - Color: To be determined
 \$25,250.00 Yes, please include

Landmark - Furnish and install new Architectural CertainTeed Landmark roofing - Color: To be determined
 \$25,250.00 Yes, please include

Paint option - An addition coat of white paint can be applied for a fee of
 \$2,250.00 Yes, please include

Gutter option - Furnish and install new seamless white aluminum gutters and downspouts
 \$575.00 Yes, please include

Notes: If plywood needs to be replaced with 1/2" CDX plywood there will be an additional cost of (\$65.00) per sheet *not included in price*
 - If plywood needs to be replaced with 3/4" CDX plywood there will be an additional cost of (\$85.00) per sheet *not included in price*
 - Includes removal and disposal of all debris
 - Job to be completed in the spring of 2019

2019 Spring

We Propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:
 (\$ _____ .00)

Payment to be made as follows:
1/3rd deposit; half at start; balance upon completion

A finance charge of 1 1/2% monthly (ANNUAL PERCENTAGE RATE OF 18%) will be added to the unpaid portion of the balance due. I agree to pay and/or guarantee payment of these charges. In the event of default of payment, I agree to pay reasonable Attorney's fees and court cost. This agreement does not constitute a release of liability. By my signature below, acknowledgement and agreement of the above is hereby made.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry, fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. The contractor agrees to be solely responsible for completion of the work described regardless of the actions of any third party/subcontractor utilized by the contractor. The contractor further agrees to be solely responsible for all payments to all subcontractors for materials and labor under this agreement

If any asbestos is found during construction, homeowner will be responsible for cost of removal and disposal

Acceptance of Proposal -- Upon signing, this document becomes a binding contract under law. Unless otherwise noted with in this document, the contract shall not imply that any lien or other security interest has been placed on the residence. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

The contractor and the homeowner hereby mutually agree in advance that in the event the contractor has a dispute concerning this contract, the contractor may submit the dispute to a private arbitration firm which has been approved by the Secretary of the Executive Office of Consumer Affairs and Business Regulation and the consumer shall be required to submit to such arbitration as provided in Massachusetts General Laws, chapter 142A.

Contractor to have all registration, license number and insurance required by the state. Contractor to be registered with the Director of Home Improvement Contractor Registration. Signee may cancel this agreement without penalty or obligation within three business days from the signed date

Authorized Signature
 Representative: Cameron Beaulieu

Note: this proposal may be withdrawn by us if not accepted within 30 days.

Signature _____ Date _____

Signature _____ Date _____

CHRIS' CARPENTRY

ESTIMATE

ESTIMATE # 411

DATE 10/28/2018

MAILING INFO PO BOX 71
BRIMFIELD, MA 01010
860 428 4367

ESTIMATE FOR:

MAREIKE BURT
763 Longmeadow Rd.
East Longmeadow, MA 01116

RE-ROOF MAIN HOUSE AND REPAIR TRIMWORK

- STRIP MAIN HOUSE ROOF, REPAIR ANY ROTTED SHEATHING BOARDS, AND RE-ROOF WITH 30 YEAR ASPHALT SHINGLES (COLOR TBD). PORCH ROOF IS IN GOOD SHAPE, AND WILL REMAIN
- GRACE ICE AND WATER SHIELD WILL BE APPLIED 6 FEET UP FROM ALL EAVES, AND IN ALL VALLEYS. 30 LB FELT UNDERLAYMENT TO BE APPLIED TO REMAINDER OF ROOF.
- NEW ALUMINUM DRIPEDGE TO BE INSTALLED ON ALL EAVES.
- ALL RIDGECAP TO BE PREMIUM 2 LAYER MATERIAL.
- ROTTED FASCIA AND SOFFIT TRIMWORK TO BE REPLACED, AND PAINTED TO MATCH.
- SKYLIGHT TO BE REFLASHED, AND NEW PIPE BOOTS WILL BE INSTALLED.
- ALL 3 CHIMNEYS TO BE REFLASHED WITH LEAD FLASHING. NEW FLASHING WILL BE PROPERLY MORTARED INTO PLACE WITH COUNTER FLASHING.
- ALL DEBRIS REMOVAL, DUMPSTER, AND BUILDING PERMIT IS INCLUDED IN QUOTE.

TOTAL

\$ 26,650.00

Estimate valid for 120 days

