



Town of Longmeadow
Massachusetts
Community Preservation Committee



Telephone 413-565-4110
Fax 413-565-4112

20 Williams Street
Longmeadow, MA 01106

www.longmeadow.org

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 TOWN OF LONGMEADOW

Application for
Community Preservation Act Funding

Instructions

1. Review attached Community Preservation Act (CPA) funding eligibility, selection criteria (Appendix), and application.
2. Prepare and submit 10 typed and double-sided copies of the application form and project description to the CPC, c/o the Town Clerk's Office, Town Hall, 20 Williams St., Longmeadow, MA 01106.
3. The Community Preservation Committee (CPC) will accept project proposals **through December 3, 2019** for possible consideration at the following Annual Town Meeting.
4. The CPC will review all applications and schedule a meeting with each applicant to discuss its proposal.
 - a. The CPC may ask for more information before deciding to recommend the proposal for funding.
 - b. The CPC may request that you present your proposal at a public hearing.
5. If the project is selected for a funding recommendation, the CPC will submit it to Town Meeting.
6. Town Meeting has the sole authority to fund projects.

** Please note that the Committee reserves the right to modify these procedures and timeframe. Emergency applications will be accepted at the discretion of the CPC. The committee reserves the right to reject applications that are incomplete or late.*

Application Form

For CPC Use: Project # _____
 Received on: ___/___/___ Received by: _____
 Reviewed on: ___/___/___ Determination: _____

Applicant Information

Project Title: <i>Russell Field Softball Diamond Improvements</i>	
CPA Funding Request: \$ <i>40,545</i>	Total Cost of Proposed Project: \$ <i>40,545</i>
Applicant Name: <i>Longmeadow Softball Association</i>	Contact Name: <i>Kevin Shea</i>
Mailing Address: <i>64 Warwick St.</i>	Community Preservation Act Category <i>Please check all that apply:</i> <input type="checkbox"/> Community Housing <input type="checkbox"/> Historic Preservation <input type="checkbox"/> Open Space <input checked="" type="checkbox"/> Recreation
City, State, Zip Code: <i>Longmeadow, MA 01106</i>	
Phone/Fax: <i>413-567-5234</i>	
Email &/or Website: <i>kshea@smith.edu</i>	

Please attach a project description and budget, as indicated on page 2.

November 22, 2019

Dear Members of the Community Preservation Committee (CPC),

My name is Kevin Shea, and I am the president of the Longmeadow Softball Association (LSA). The LSA is the town's volunteer led softball program for elementary and middle school aged girls, and we serve approximately 110 players annually. Our primary season is in the spring, and we also have teams that compete in the summer and the fall. The mission statement for the LSA is:

We provide travel softball and development opportunities for all Longmeadow girls from 1st to 8th grade. We establish a safe environment with trained, qualified, and volunteer coaches leading competitive and inclusive teams focused on player development and a fun atmosphere.

We are writing to the CPC this year in hopes of funding improvements to the softball diamond at Russell Field. This field is used both by the LSA and the varsity team at the high school. We have the full support of the town and the school (see attached letters of support) for this project. Thanks to your support last year, we currently have a vastly improved softball diamond at Turner Field which ranks among the best facilities for softball in our area. (Turner Field is used by the LSA and the high school junior varsity team.) Our goal with this grant is to improve Russell to a similar state.

There are significant differences between the project at Turner and the proposed project at Russell. The softball diamond at Turner is only used for softball, so it could be completely fenced in. At Russell, the softball field is part of a multi-sport facility, so side and home run fencing is not an option. (This is much like the difference between the baseball diamonds at Strople Field (fully fenced in) and Russell Field (no home run fence).) Therefore, the scope of the proposed project includes three components: 1) Improving the backstop fencing by lengthening the high fence and extending the fencing to the dugout area (\$8,600); 2) Installing actual dugouts (\$25,000); and 3) Replacing outdated bleachers on both sides of the field (\$6,945). Thus, the total budget request is \$40,545.

I have personally been involved in the LSA as a coach, board member, and president for the past 9 years. Some of my fondest memories are coaching my daughter and her team and watching these girls grow from enthusiastic yet unsure 8- and 9-year olds to dedicated and confident 13- and 14-year olds, ready to make the jump to the high school team. Through this grant we can further support the growth of our youth softball program while also supporting the girls that continue on to the high school level.

As someone who grew up constantly playing youth sports and now the father two youth sports participants (Matthew LHS Class of 2019 and Meghan LHS Class of 2021), this grant is an important part of the development of the next generation of youth athletes in Longmeadow. Thank you very much for your consideration, and please reach out to me with any questions.



Kevin M. Shea

LSA President (kshea@smith.edu)

Russell Field Softball Diamond Improvements
December 2, 2019

Goals: Our goals are to significantly improve the softball diamond at Russell Field to make it consistent with other baseball and softball diamonds used by middle- and high school-aged players in town. Infrastructure on this field has been neglected for many years, and after significant improvements to the Turner softball diamond, we are now hoping to complete similar improvements at Russell.

Community Need: Recreational opportunities for Longmeadow youth are a high priority for our community. Longmeadow also has a long tradition of supporting both boys and girls youth athletics programs for elementary, middle, and high school children. The Longmeadow Softball Association averages around 110 players annually for our 1st-8th grade teams, and the high school teams (varsity and junior varsity) average another 35 players annually. Russell Field is our varsity softball diamond, and it has seen the least infrastructure investment of any varsity field in our league. To provide for the safety and comfort of our players, along with the comfort of our fans (as well as the players and fans for the opposition), this project addresses a significant community need.

Community Support: This project has the full support of the Longmeadow Softball Association (LSA) and the High School Softball Booster Club (see attached letter). Additionally, the Longmeadow School Committee and High School Athletic Director fully support the project (see attached letters). Finally, the Longmeadow Parks and Recreation Department and the Department of Public Works (DPW) are also supporters (see attached letters).

Action Plan and Timeline: Our goal is to complete the work as soon after approval at the Town Meeting as possible. Members of the LSA Board will manage the project and work directly with the fencing, dugout, and bleacher vendors. As mentioned in their letter of support, the DPW will provide assistance with quality control. After completing a similar project in 2019 at Turner Field with CPC funding, we are confident we can successfully manage the field improvements at Russell.

Maintenance: There are no significant regular maintenance requirements for the project. The LSA Board with help from the high school athletic director and DPW will take the lead in identifying and fixing any long-term issues that do develop.

Preservation: Since this is town-owned land, this isn't an issue for our project.

Budget:

2 New Dugouts:	\$25,000
Improved Fencing	\$8,600
New Bleachers	<u>\$6,945</u>
Total	\$40,545

Other Funding: We are currently in discussions with the high school athletic director to expand the fencing identified in the attached quote. This will provide even greater safety enhancements for players, fans, and neighbors. The athletic director estimates that these improvements will cost an additional \$10,000 which will be covered by funding from the school budget.



Armand Wray, School Committee Chair

November 27, 2019

Longmeadow Community Preservation Committee
c/o Steve Weiss, Chair
20 Williams Street
Longmeadow, MA 01106

Re: Russell Park Softball Field Improvements

Dear Chairman Weiss and members of the Longmeadow Community Preservation Committee,

Recently, on November 25, 2019 the Longmeadow School Committee was presented to by one of our members, Dr. Kevin Shea on an application to the LCPC for improvements to the Russell Park Softball field where the LHS Varsity softball team plays. The Committee is in full support of the application and a motion was made and passed on a 6-0-1 vote (Dr. Shea abstaining). The motion as approved was:

I move that the School Committee support the Community Preservation Commission Application submitted by Dr. Kevin Shea to improve the Varsity Softball Field including a new backstop and dugout installation.

The Longmeadow School Committee thanks you for your consideration and please feel free to reach out to me if you have any questions.

Respectfully,

A handwritten signature in blue ink that reads "Armand Wray".

Armand Wray
Chair, Longmeadow School Committee

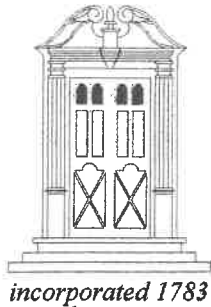
I am writing this letter to support the Russell Field softball upgrades. This project is long overdue and with the help of the CPA funds, we can make this field safe, clean and comparable to the other fields in our town. This field is used by the athletics department and community on a regular basis.

Longmeadow High School sponsors Varsity & JV Softball teams that use this facility throughout the Spring. The new project will allow for a safe and friendly venue to watch softball games. With the new backstop, dugouts and bleachers, this will help with the safety of the players and fans as well as the passing cars. With the new completed project, this would continue to increase the interest of future players and fans for the sport of Softball.

In conclusion, an upgraded softball facility at Russell Field is sure to promote and improve our facility throughout Western Mass. I hope that you will consider the support for the Softball upgrades at Russell Field.

Michael Capotosto

Director of Athletics at Longmeadow High School



Town of
LONGMEADOW, MASSACHUSETTS
Department of Public Works

31 Pondsides Road – 01106
TEL (413) 567-3400 ~ FAX (413) 567-9018
e-mail: publicworks@longmeadow.org



Date: 12/2/19

To: Longmeadow CPC Committee

From: Mario Mazza

Copy: Shawn Schragger, Kevin Shea

RE: Dugouts, Bleachers and Backstop at Russell Field

Community Preservation Committee Members,

Please accept this letter of support for the Longmeadow Softball Association's (LSA) proposal to construct dugouts, bleachers, and a backstop at the softball field on Russell Field. Approving LSA request will do much to enhance the players and spectators experience at that field. If approved, it is my recommendation that the dugouts be installed similarly to those of the Turner Park baseball fields; at ground surface on a concrete pad with supporting concrete bases. Additionally, I'd like to suggest that the bleachers be placed on a concrete or gravel pad to negate the need for ground maintenance.

In an effort to further demonstrate support of this project, DPW personnel will be available during construction to function as "Quality Control Managers" for the installation of the dugouts, bleachers, and backstop.

I thank you in advance for your consideration of this project.

Mario Mazza
DPW Director

November 26, 2019

To whom it may concern

I am writing this letter on behalf of the Longmeadow High School Girls Softball players and the LHS Softball Booster Club, with the hope that the necessary funds will be awarded for the LSA grant submission for field improvements at Russell Field. With an older daughter that played four years of varsity softball for LHS appx five years ago, it was pretty apparent that the softball field at Russell is sadly one of the most outdated and perhaps neglected fields in Western MA. I am sure that the current Longmeadow players, parents & coaching staff will be thrilled if the necessary funding is approved for two new dugouts, an improved backstop and side fencing, as well as two new bleachers at the field.

Please feel free to call me if you have any questions or concerns. Thank you for giving this request its due consideration

Sincerely

A handwritten signature in black ink, appearing to read "Mike Mishol". The signature is written in a cursive style with a large initial "M".

Mike Mishol
Longmeadow Booster Club
(413) 567-1250



735 Longmeadow St.
Longmeadow, MA 01106

Phone: 413.565.4160
Fax: 413.565.4165
www.lprd.net

2 November 2019

Community Preservation Committee
Williams Street
Longmeadow, MA 01106

Dear CPC:

I would like to express my endorsement of the Longmeadow Girls Softball Association's application for CPA funding for the LHS Russell softball field amenities and enhancements. Currently, youth sports in Longmeadow face the issue of not having enough safe, maintained, playable fields. The proposed enhancements would not only increase standards to match the boys' baseball field at Russell, but potentially attract more players to the sport. Currently, the town does maintain the field, but does not have the resources to bring this field to the same standard as the other field at this facility.

This venture would maximize playability for a significant number of residents and expand opportunities for active recreation to a limitless number of youth and adults in Longmeadow. I ask you to seriously consider this request. If I can be of any assistance during your selection process, please feel free to contact me at 565.4160 or by e-mail at bjarvis@longmeadow.org. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Bari B. Jarvis".

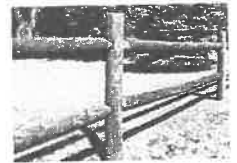
Bari B. Jarvis, Director
Longmeadow Parks & Recreation

"Passionate Professionals, Beautiful Parks, Exceptional Experiences"



BRODEUR-CAMPBELL FENCE CO., INC.

1075 PAGE BOULEVARD SPRINGFIELD, MA 01104-1634
TEL. (413) 787-2656 or TEL. (413) 783-6141
FAX (413) 783-6165



No 28251

MCRPOTOSTO@LENEWETEDCO. K12. MA. US

PROPOSAL SUBMITTED TO <u>Longmeadow High School</u>	PHONE <u>565-4242</u>	DATE <u>10/15/14</u>
STREET <u>95 Quassy Bottom Rd.</u>	JOB NAME <u>Backstop Improvements</u>	
CITY, STATE AND ZIP CODE <u>Longmeadow, MA 01106</u>	JOB LOCATION	
ARCHITECT <u>/</u>	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

Furnish and Install;

Option #1 - 7' overhang on existing chain link backstop and approx 56' on 6' high galvanized chain link fence with 1 3/8" top rail, 2" line posts and 2" x 9 ga. wire. All pipe to be ss 40 wt. Over hang to be tressed and existing 4" to be extended. \$6750⁰⁰

Option #2 - Add 10' to existing backstop with 4" on end post 6 ga lower and 9 ga upper wire including 4 rails all necessary fittings. Add 7' overhang on existing and new backstop. Also approx x 46' on 6' high galvanized chain link fence with 1 3/8" top rail, 2" line posts and 2" x 9 ga wire. All pipe to be ss 40 w. Existing 4" to be extended and overhang tressed. \$8600⁰⁰
Price includes material and prevailing wages labor

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

_____ dollars (\$ _____).

Payment to be made as follows:

Net 30 days

TERMS AND CONDITIONS: CONTRACT REQUIRES 1/2 DOWN PAYMENT OF CONTRACT PRICE - AND THE BALANCE IS DUE AND PAYABLE "IN FULL" THE DAY THE JOB IS COMPLETED - UNLESS DIFFERENT TERMS AND CONDITIONS ARE SPECIFIED ABOVE. Any extra material furnished or work performed not shown above will be charged extra at pro-rated prices. We do not remove old fences nor clear the fence line unless stated above. Rock drilling where necessary shall be charged extra. Brodeur-Campbell Fence Co., is not responsible for sprinkler systems or underground utilities on private property. All materials shall remain the property of Brodeur-Campbell Fence Co., Inc. and can be removed by Brodeur-Campbell Fence Co., Inc. if not paid according to the terms and conditions as listed above. Interest will be charged on all accounts unpaid after 30 days at the rate of 1 1/2% PER MONTH (18% per annum.). Buyer agrees to pay all costs of collections including attorneys and court fees. All material is guaranteed to be as specified. All work to be completed in a neat and workmanlike manner according to standard practices.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Authorized Signature

[Signature]
Brodeur-Campbell Fence Co., Inc.

Acceptance of Proposal - The Above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature X

Customer Acceptance

Date of Acceptance: _____

Signature _____

Customer Acceptance



1265 Suffield St., Agawam, MA
413.786.0990

Skipsonline.com

Sold to: Town of Longmeadow	Deliver To: Russel field	Date: 11/24/19
		Salesperson:
		Res. #:
		Business#:
	Email:	Cell #:

Building Size	Siding Color	Trim Color	Shutters	Roof Color	Quantity	Total
					7' x 29' 4" Dug out	
8-10 weeks approx						
Building	Diagram	Window	K. Door	Placement	Approved By	Customer
						Subtotal
						MA Tax
						WL permit
						Delivery
						Installation
						Total \$25,000.00
						Deposit
						Due On Delivery

This Product I ordered had been delivered and received on:
Please see attached 2nd page for additional building delivery terms and conditions.

Check # _____ Cash _____ Financed _____
 MC _____ Visa _____ Amex _____ Discover _____
 _____ Customer Signature
To be signed on delivery pick up

ESTIMATE # DATE
1861 09/11/2019

ACTIVITY	QTY	RATE	AMOUNT
Bleacher 5 Row Standard Non Elevated Bleacher, 15' Long with Chainlink Guardrail System 100% welded aluminum angle 10" wide aluminum seat planks with end caps double foot planks row 4-5 with end caps Net Seating Capacity - 50	2	3,100.00	6,200.00
Shipping Shipping cost to Longmeadow, MA assembly required, all bleachers should be anchored to resist wind load lead time is 2-4 weeks for delivery after receipt of order 50% of order due at order placement, balance upon delivery. Quote is valid for 30 days from date of this quotation		745.00	745.00
		TOTAL	\$6,945.00

Accepted By

Accepted Date