



LONGMEADOW FIRE DEPARTMENT

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Oil burner permit/inspection procedure

The *Massachusetts Comprehensive Fire Safety Code*, 527 CMR 1.00, requires the Longmeadow Fire Department to inspect all new oil burner installations. In order to ensure that all requirements are followed, all installations are inspected, and repeat visits are avoided, the following procedure will be required:

1. The permit application must be submitted by the licensed installer to the Longmeadow Fire Department prior to the installation. The permit fee is \$50.
2. It is the responsibility of the installer to schedule an inspection of the installation with the Longmeadow Fire Department upon completion. This should be scheduled in advance of the completion date.
3. The installer must be on site during the inspection, with their oil burner license in their possession.
4. If no deficiencies are noted, the Fire Prevention Officer will issue a signed copy of the permit to the installer at that time. If any deficiencies are noted, the installer will be notified and must reschedule a subsequent inspection once any deficiencies are corrected.

The Department will no longer be scheduling inspections directly with property owners after installations have been completed due to the frequency that it has been difficult or not possible. In addition, the presence of the installer at the time of the inspection is now the expectation of the Massachusetts Department of Fire Services.