



Town of  
**Longmeadow, Massachusetts**  
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TO: Chairman Lachiusa and Members of the Select Board  
FROM: Lyn N. Simmons, Town Manager  
DATE: April 20, 2021  
SUBJECT: Town Manager Report

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### **Adult Center**

Furniture for the new building started to be delivered last week. COA Director Jim Leyden and his team are working to clean out the space of the items that are past their useful life and consolidate the items that won't be moving to the new center. Furniture and general office items will be offered up to other town departments and then either sold or donated to the swap shop if there is no other municipal use. A proposal to staff and open in the new facility is being worked on, I anticipate the center will open in some capacity for programming in June or July (assuming construction is completed and staff is moved into the space).

### **Fire Union**

Chief Dearborn and I began meeting with Local 1903 to negotiate the new contract. I expect to bring an agreement to the Select Board in June.

### **MVP**

Tim Keane (Town Engineer) and I have had numerous conversations with multiple firms and PVPC on the next MVP grant application. The MVP program is highly competitive and there is declining interest to submit for stormwater assessments as MVP has expressed that they are not favorable to funding those projects. With everything else going on right now and this time of year being especially busy, I am not confident we will have time to pull an application together. We were turned down by one engineering firm who explained that it is not worth the time, effort and expense to submit to MVP for a stormwater assessment as they won't fund it. Additionally, MVP has moved in a direction of supporting applications that reach environmental justice areas and have strong social components.

### **Green Communities**

Grant applications were due on Friday, April 9. I had intended to submit for this round but did not have time to pull a well thought out and thorough application together. There is another grant round in the fall and we will be prepared to submit during that grant cycle.

### **Fire Chief Appointment to State Board**

Fire Chief Dearborn was appointed to the State's Hazardous Materials Mitigation Emergency Response Advisory Board by Governor Baker. The role Chief Dearborn will serve is as the representative of the Fire Chiefs Association, it is a non-compensated position and requires attendance at quarterly meetings. The Hazardous Materials Mitigation Emergency Response Advisory Board oversees procedure and policy. This board consists of the State Fire Marshal, two representatives of the Fire Chief's Association of Massachusetts, a representative of the Professional Fire Fighters Association of Massachusetts and the presiding President of the Massachusetts Association of Hazardous Materials Technicians.

## **WestComm**

Kaestle Boos Associates was awarded the contract for Phase 1 Feasibility Study, with a future potential award for a Phase 2 Schematic Design thru Closeout Design for the buildout of Salter College. Currently, the timeline has the work done and WestComm moving in in April 2023. Ware and Southwick have voted to join, however with the space limitations in the current center they cannot come on board until WestComm moves to the new facility. The radio system work has been completed for Longmeadow and Chicopee and work is almost complete for East Longmeadow and Monson, with additional pieces for those communities being funded through the next State 911 Development Grant. The radio project was built for a shared channel between East Longmeadow and Longmeadow Police and East Longmeadow and Longmeadow Fire. The shared channel(s) went "live" in the last 3 weeks and so far the transition has gone well with a few tweaks needed.

## **Historic District Commission**

On Tuesday, April 13, the HDC met and reviewed the revised application on Certificate of Appropriateness from the Veterans Services Director and the Veterans Council on the installation of American flags on the ornamental light poles along The Green. The revision included a trial demonstration of the flag installation in front of Storrs Library and the flag installation hardware being black to match the lamp post. I am pleased to report that the HDC approved the Certificate of Appropriateness and the flags will be installed soon. The project involves installing brackets, flag holders, and American flags on the street lamps surrounding the Green from Ely Road in the north to Birnie Road in the south.