



**Town of Longmeadow**  
 Massachusetts  
**Community Preservation Committee**



Telephone 413-565-4110  
 Fax 413-565-4112

20 Williams Street  
 Longmeadow, MA 01106

www.longmeadow.org

*Application for*  
**Community Preservation Act Funding**

**Instructions**

1. Review attached Community Preservation Act (CPA) funding eligibility, selection criteria (Appendix), and application.
2. Prepare and submit 10 typed and double-sided copies of the application form and project description to the CPC, c/o the Town Clerk's Office, Town Hall, 20 Williams St., Longmeadow, MA 01106.
3. The Community Preservation Committee (CPC) will accept project proposals **through December 5<sup>th</sup>, 2014** for possible consideration at the following Annual Town Meeting.
4. The CPC will review all applications by December 31 and schedule a meeting with each applicant to discuss its proposal.
  - a. The CPC may ask for more information before deciding to recommend the proposal for funding.
  - b. The CPC may request that you present your proposal at a public hearing.
5. If the project is selected for a funding recommendation, the CPC will submit it to Town Meeting.
6. Town Meeting has the sole authority to fund projects.

*\* Please note that the Committee reserves the right to modify these procedures and timeframe. Emergency applications will be accepted at the discretion of the CPC. The committee reserves the right to reject applications that are incomplete or late.*

**Application Form**

For CPC Use: Project # \_\_\_\_\_

Received on: \_\_\_/\_\_\_/\_\_\_ Received by: \_\_\_\_\_

Reviewed on: \_\_\_/\_\_\_/\_\_\_ Determination: \_\_\_\_\_

**Applicant Information**

Project Title: Center School Exterior Stairs and Ramps		
CPA Funding Request: \$97,400	Total Cost of Proposed Project: \$ 97,400	
Applicant Name: Michael Wrabel	Contact Name: Michael Wrabel	
Mailing Address: 31 Pondsides Road	Community Preservation Act Category  <i>Please check all that apply:</i>	<input type="checkbox"/> Community Housing
City, State, Zip Code: Longmeadow MA 01106		<input checked="" type="checkbox"/> Historic Preservation
Phone/Fax: 567.3400 fax 567.9018		<input type="checkbox"/> Open Space
Email &/or Website: mwrabel@longmeadow.org		<input type="checkbox"/> Recreation

*Please attach a project description and budget, as indicated on page 2.*



*town of*  
**LONGMEADOW, MASSACHUSETTS**

31 Pondsides Road – 01106  
TEL (413) 567-3400 ~ FAX (413) 567-9018  
e-mail: [publicworks@longmeadow.org](mailto:publicworks@longmeadow.org)



DEPARTMENT OF PUBLIC WORKS

**FY2016 CPA Application**  
**Center School Exterior Stair and Ramp Repairs**  
**December 2014**

Center School was constructed as two separate schools in 1921 and 1928 which were united as a single building in 1995 during a renovation project. The concrete steps at the back of the building are degraded; metal nosings on the treads are loose and represent trip hazards. Concrete ramps leading to doors from the connector esplanade are degraded and also represent a cause for concern with regard to trip and fall hazards for students and staff. This funding will provide for removal and replacement of degraded concrete ramps and rear stair replacements providing access to the playground area.

Community Support: Please find a letter of support from the Donna Hutton, principal of Center School, and Tom Mazza, the Assistant Superintendent of Schools.

**Action and Timeline:**

Plans and specifications can be developed and completed during the year if the project receives a recommendation and funding. Construction can be completed during the summer 2015 and will be coordinated with the schools to minimize conflicts with the educational process and school programs.

**Maintenance:**

Maintenance of Center School will continue to be provided by the DPW Maintenance Division.

**Preservation:**

Center School was constructed in the 20's and renovated in 1995. This project is requested so that liability concerns are addressed for the benefit of Center School students, staff and visitors to the school. The project will contribute to the preservation of the building.

**Budget:**

The town on call architect has provided an estimate of \$97,400 for this project. This project has been also submitted as part of the Capital Request for FY16.



Marie H. Doyle, Superintendent of Schools  
Susan Bertrand, Assistant Superintendent for Learning  
Thomas Mazza, Assistant Superintendent for Finance & Operations  
Marc Oldenburg, Director of Pupil Services  
Kevin Warendt, Director of Technology

Longmeadow Community Preservation Committee  
c/o Town Clerk's Office  
Longmeadow Town Hall  
20 Williams Street  
Longmeadow, MA 01106

November 17, 2014

Dear Committee members:

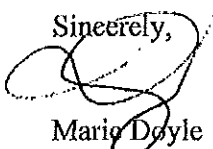
Please accept this letter of support for the application for the Center School Terrace and Balustrade Replacement at 837 Longmeadow Street.

Center School was constructed as two separate schools in 1921 and 1928 which were united as a single building in 1995 during a renovation project. The front of the northern part of the building has a terrace that is original to the 1920's construction of the building. The concrete is badly degraded. The existing condition represents trip hazards and is unsightly. A school that had millions of dollars expended in 1995 for an upgrade to have a badly degraded exit from the gymnasium should be kept in a better, safer condition.

The proposed project would also contribute to the preservation of an important Town asset of historical significance within the Historic District of Longmeadow.

Feel free to contact me with any questions or requests for additional information.

Sincerely,

  
Marie Doyle  
Superintendent of Schools

November 17, 2014

Office of the Principal

Dear Community Preservation Committee Members:

I respectfully submit this letter conveying my highest support for the proposed projects to repair and restore exterior areas at our historic Center School.

The first project proposal is to restore the area in the front of the school, which is the exterior exit from the gymnasium. The esplanade and balustrades in front of the gymnasium pose both aesthetic and safety concerns. The concrete is significantly eroded and poses a hazard for our school community in everyday and emergency situations, when the exits are a necessity. The poor condition of the area in the front of the school considerably impacts the beauty of our school building, which I believe is truly the "center" of the Longmeadow historic area.

The second proposed project is the repair of the concrete ramps and stairs at Center School. If a member of the committee walks the proposed project area that our school community walks daily, you will discover loose nosing on the steps and significant degradation of the concrete. The projecting edges of the stair thread in different areas poses tripping hazards. The stairs are plainly in great disrepair.

Center School is truly a unique building in the historic area of Longmeadow. The two projects will serve to sustain the safety, character, and integrity of our school.

I express my gratitude on behalf of the Center School community, especially our present and future students and families, for your thoughtful consideration of the proposed projects.

Respectfully,

Donna Hutton, Principal



## FY2016 CAPITAL PROJECT BUDGETS

October 24, 2014

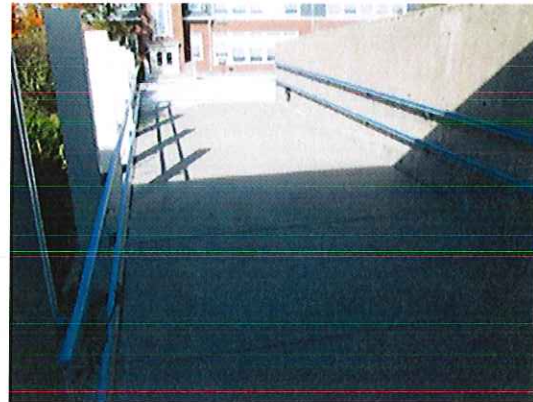
### Center School Handicapped Entrance Ramp Repairs:

- A. Repair localized deterioration of concrete on the Northwest and Southwest handicapped concrete ramps. Remove existing sealants and re-caulk entire perimeter of existing ramps.
- B. **Estimate of Probable Construction Costs:**
1. Repair / caulk existing Northwest & Southwest conc. ramp = **\$7,490.**
  2. Design & Construction contingency @ 15% = \$1,124
  3. Soft costs (advertising, bidding) @ 10% = \$861.
  4. Architectural & Engineering fee = \$2,842.
  5. **Project Budget = \$12,317.**

C. **Photos:**



Southwest Ramp repair



Southwest Ramp

## FY2016 CAPITAL PROJECT BUDGETS

October 24, 2014

### Center School Northeast and Southeast Steps Repairs:

A. Remove all existing stair nosing in its entirety. Repair all deteriorated concrete steps and step nosing. Install new metal anti-slip safety stair nosing.

**B. Estimate of Probable Construction Costs:**

1. Repair Northeast & Southeast conc. steps = **\$57,040.**
2. Design & Construction contingency @ 20% = \$11,408.
3. Soft costs (advertising, bidding) @ 10% = \$6,845.
4. Architectural & Engineering fee = \$9,788.
5. **Project Budget = \$85,080.**

**C. Photos:**

