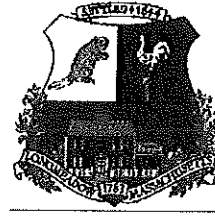


**Town of Longmeadow**  
 Massachusetts  
 Community Preservation Committee



Telephone 413-565-4110  
 Fax 413-565-4112

20 Williams Street  
 Longmeadow, MA 01106

www.longmeadow.org

*Application for*  
**Community Preservation Act Funding**

**Instructions**

1. Review attached Community Preservation Act (CPA) funding eligibility, selection criteria (Appendix), and application.
2. Prepare and submit 10 typed and double-sided copies of the application form and project description to the CPC, c/o the Town Clerk's Office, Town Hall, 20 Williams St., Longmeadow, MA 01106.
3. The Community Preservation Committee (CPC) will accept project proposals **through December 4<sup>th</sup>, 2014** for possible consideration at the following Annual Town Meeting.
4. The CPC will review all applications by December 31 and schedule a meeting with each applicant to discuss its proposal.
  - a. The CPC may ask for more information before deciding to recommend the proposal for funding.
  - b. The CPC may request that you present your proposal at a public hearing.
5. If the project is selected for a funding recommendation, the CPC will submit it to Town Meeting.
6. Town Meeting has the sole authority to fund projects.

*\* Please note that the Committee reserves the right to modify these procedures and timeframe. Emergency applications will be accepted at the discretion of the CPC. The committee reserves the right to reject applications that are incomplete or late.*

**Application Form**

For CPC Use: Project # \_\_\_\_\_  
 Received on: / / Received by: \_\_\_\_\_  
 Reviewed on: / / Determination: \_\_\_\_\_

**Applicant Information**

Project Title: <i>Storrs House Museum Basement Project, Part 2</i>	
CPA Funding Request: \$ <i>18,345</i>	Total Cost of Proposed Project: \$ <i>18,345</i>
Applicant Name: <i>Longmeadow Historical Society</i>	Contact Name: <i>Alfred McKee</i>
Mailing Address: <i>67 Longmeadow St.</i>	Community Preservation Act Category <input type="checkbox"/> Community Housing <input checked="" type="checkbox"/> Historic Preservation <input type="checkbox"/> Open Space <input type="checkbox"/> Recreation <i>Please check all that apply:</i>
City, State, Zip Code: <i>Longmeadow, MA 01106</i>	
Phone/Fax: <i>413-565-3600</i>	
Email &/or Website: <i>abmck@comcast.net</i>	

*Please attach a project description and budget, as indicated on page 2.*

## Storrs House Museum Basement Project, Part 2

---

November 30, 2014

Longmeadow Community Preservation Committee  
c/o Town Clerk's Office  
Longmeadow Town Hall  
20 Williams Street  
Longmeadow, MA 01106

Dear Longmeadow CPC:

This is a request for funding for the second part of the Storrs House Museum basement environmental improvement project.

The approximate cost of this project will be **\$17,470**

Contingency :**\$875**

Total request:**\$18,345**

**Goal:**

This grant request, if funded, will allow the Longmeadow Historical Society to complete an important project to improve the museum environment for the safe storage and preservation of archives and collection objects in the Storrs House Museum and improve community access to the collections. Thoughtful stewardship is important in ensuring the long-term preservation of our collections. As much as possible and practical, we have been guided by modern standards for small museums and best preservation practices.

**Project Description:**

Funding of this proposal will allow us to complete work begun in 2014. *Due to higher than expected costs associated with mold and asbestos abatement and prevailing wage costs, all the work originally planned for the 2014 basement project could not be completed within the 2014 funding budget.*

\* Floor tile system for remainder of the basement floor:      **\$10,480**

1045 sq feet of ThermalDry tile  
materials  
labor at prevailing wage

\* Archival Safety and Storage Items:      **\$2850**

Hygrometer loggers  
Archival storage containers

## Storrs House Museum Basement Project, Part 2

---

* <u>Light meters</u>	\$770
* <u>Imaging stand, lights and cart:</u>	\$310
* <u>"Pocket" storage system(material costs):</u>	\$2000.00

Vertical bins for multiple framed objects not on display  
to be constructed by volunteers

* <u>Textile evaluation:</u>	\$800 (\$400 per day, plus mileage).
------------------------------	--------------------------------------

Textile consultant will complete evaluation of textiles formerly stored in the basement.

S/he will evaluate condition, value and conservation priorities including treatment of mold affected textiles. Estimated 2 days needed.

* <u>Disaster supply kit:</u>	\$260
-------------------------------	-------

### **Background:**

In 1899 the Longmeadow Historical Society was formed to preserve our town's history. In 1932 when the Storrs Library Association decided to build a new library, it offered the use of Storrs House to the Historical Society on the condition that the society restore, repair and maintain it. The house, built in 1786 by Richard Salter Storrs (the second pastor of the First Church of Christ in Longmeadow) was moved twelve feet to the south and about thirty feet back to make room for the library. In the process it was provided with a new foundation. The arrangement between the Storrs Library Association, which owns Storrs House, and the Longmeadow Historical Society, a 501(c)3 not for profit organization which maintains it as a museum, has continued to the present day. The documents, images and historical artifacts in the collections in the Storrs House Museum belong to the Longmeadow Historical Society.

A great deal of progress has been made in museum science since the Storrs House Museum opened in 1932. The board of the Longmeadow Historical Society and the friends of the society have sought out expert opinions and attended courses in modern museum care and archive and object preservation. With this information, a comprehensive plan has evolved to ensure the integrity of the Storrs House and its precious contents and to ultimately make the extensive collections available to the citizens of Longmeadow and all those interested in history and material culture.

The building is the first line of defense in the preservation of the collections. An exterior assessment revealed that there were problems with water infiltration through the roof. In 2012, CPA funding supported the replacement of the Storrs House roof. Recently gutters have been reset and roof water runoff redirected. A program for gutter cleaning has been put in place. Tree limbs have been trimmed back from the building.

## Storrs House Museum Basement Project, Part 2

---

The best environment for our collections is a cool, dry, stable environment with good air circulation and limited light exposure. In an attempt to create a stable interior environment, the central heating system was upgraded and air-conditioning added to improve interior temperature and humidity control. These projects were also underwritten by the 2012 CPA funding.

With the roof and HVAC system work completed, attention turned to the significant environmental issues in the basement. The first part of the basement project was funded in large part by the CPC in 2014. In 2014 the following work on the basement of the Storrs House Museum was accomplished:

### *HVAC: (funds provided from 2012 grant).*

Work included adding heat/air conditioning duct work to the basement, removal of the old water heater, installation of two "point of use" water heaters for each sink, capping of gas lines and removal of unused gas lines.

### *Textile Evaluation:*

Historic textiles present in the basement were assessed by a textile specialist. Under the direction of the textile expert, volunteers isolated textiles affected by mold. Some textiles were culled for sale and the remainder of the historic textiles were moved to a new second floor temporary location within the museum.

### *Historic Documents/Archives:*

Under the direction of a state roving archivist, provided by two grants obtained from SHRAB (State Historical Records Advisory Board), volunteers moved the Longmeadow Historical Society's extensive archive document collection from the basement to a temporary location on the first floor of the museum and information on each storage container was entered into the collections data base. A third SHRAB grant was obtained that will provide custom archival enclosures for many of the bound volumes in the collection. Volunteers removed existing shelving in preparation for the floor work.

### *Mold remediation:*

Walls and floors were tested for asbestos. A professional remediation specialist removed mold damaged sheetrock walls, asbestos containing tile in one room and asbestos containing floor covering and mastic in a second room. Air testing was performed after work was completed.

### *Basement waterproofing:*

Interior perimeter water drain system, water pump with battery backup, dehumidifier with condensate pump, vapor barrier, insulation, and fiberglass core finished walls and floor tile system (in two rooms) was installed. Existing floor drains were removed.

## Storrs House Museum Basement Project, Part 2

---

### *Electrical work*

13 new light fixtures with archive safe (LED) bulbs, 12 new receptacles, additional switches, electrical subpanel and new wiring was installed.

The first quarter report of the 2014 basement project work has been submitted to the CPC's administrative assistant, Sandra Choquette.

### **Community Need:**

Longmeadow's historic documents, images and material culture collections are critical to the telling of the history of our town. The collections at the Storrs House Museum help to tell the story of how New Englanders and in particular, Longmeadow citizens lived their lives.

### **Community Support:**

This proposal for funding is supported by the Longmeadow Historical Society board, the Storrs Library board, Historic Longmeadow and members of the Longmeadow community who have followed the society's work over the past 3 years.

### **Action Plan & Timetable:**

Upon receipt of the award of funding, bids for the floor work will be solicited. Actual work on the tile installation and purchase of the necessary materials as described could begin as soon as funding is released and the volunteer and expert schedule's allows. We believe that the project submitted for funding will be completed over the summer and fall of 2015.

### **Maintenance and Preservation:**

Maintenance: once completed maintenance of the environment of the Storrs House Museum will be the responsibility of the Longmeadow Historical Society

### **Permission:**

Permission to proceed with the proposed work has been obtained from the Longmeadow Historical Society Board and Storrs Library.

### **Budget**

**\$18,345**

If you have any questions please feel free to contact me; thank you for considering this application.

Sincerely,

## Storrs House Museum Basement Project, Part 2

---

Alfred McKee MD  
Vice President, Longmeadow Historical Society  
60 Williams Street  
Longmeadow, MA 01106  
abmck@comcast.net  
(413) 567-5904  
(413) 237-1801 cell